



ABOUT US

Scw'exmx Child and Family Services Society is a Delegated Aboriginal Agency working collaboratively to facilitate opportunities for children, families and communities to achieve their full potential and realize a healthy quality of life through the expression of ancestral beliefs, values and teachings.

We are located in Merritt, BC in the beautiful Nicola Valley. We serve five bands and their members and communities, offering services to Nlaka'pamux and Syilx people.

Learn more on our website:

www.scwexmx.com

APPLY NOW

Email your cover letter & resume to:
opportunities@scwexmx.com

With the email subject line:
Finance Manager Application

Attn: Janessa Collins
Human Resources Manager
2975 Clapperton Ave.
Merritt, BC V1K 1G2

Deadline: Open until filled

Employment Opportunity: **FINANCE MANAGER**

Full-time | Salary: Commensurate with experience | Comprehensive Benefit Package | BC Pension Plan

ABOUT THE POSITION

The Finance Manager effectively manages the provision of financial services, accurate accounting and payroll, risk management services, administration of pension and benefit plan, and general administrative support for the organization. These services include budgeting, financial planning, reporting and support for audit functions. The Finance Manager promotes the achievement of the goals and objectives of SCFSS by helping employees understand financial information, providing accurate, confidential information, and providing input to all planning cycles. The Finance Manager provides leadership to the Finance team, including performance management, human resources, and professional guidance.

ABOUT YOU

You are an organized and efficient individual with a diploma or degree in Business Administration, Commerce, Accounting, or a related field. You have a Professional Accounting Designation (CA, CPA, CGA, or CMA preferred). You are looking for an exciting opportunity to work in an Indigenous organization, providing leadership to staff and financial services to the Agency.

- ♦ You have a minimum of three years' financial experience performing accounts payable, accounts receivable, general ledgers, budget preparation, and financial reporting
- ♦ You have knowledge of GAAP (generally accepted accounting principles)
- ♦ You are knowledgeable in the legislation of Labour Code, Occupational Health and Safety, Privacy and Human Rights as well as requirements for INAC Funding and Reporting
- ♦ You understand and maintain financial records, contracts and other documents according to funding agency policies and procedures
- ♦ You are proficient in the use of computer programs for accounting, word processing, databases, spreadsheets, email and the internet to the intermediate level (capable of using a large number of functions and feel confident using the program)
- ♦ You can work independently and collaboratively under minimal supervision
- ♦ You have the ability to work collaboratively with SCFSS leadership in the preparation of budgets and funding proposals
- ♦ You recognize and respect all cultural diversity and have an understanding of Nlaka'pamux and Syilx culture

Pursuant to Section 41 of the BC Human Rights Code, preference may be given to qualified applicants of Aboriginal Ancestry