



## Job Posting

Heskw'en'scutxe Health Services Society is looking for a physically fit, responsible, and reliable person to join our team to fill the **Casual Part Time Labour** position. HHSS provides safe, timely and community member focused health services. Working with and taking direction from team members to provide friendly, confidential client services such as sorting monthly food bags and delivery, newsletter delivery, and event set up and take down.

**Term: Casual Part Time** Hours vary **Hourly wage: \$15.00**

**Location:** We serve 2 locations, the communities of Siska Band and Cook's Ferry Band

We are looking for someone who has the following qualities:

- Physically fit and able to lift up to 50lbs.
- Conscious of time constraints
- Calm, mature and confidential
- Easygoing and personable
- Flexible
- Empathetic
- Confidential
- Safety oriented and follows all Public Health Orders

### Responsibilities:

- Ensure safe and timely sorting of food for monthly food bags.
- Support the Community Health Representative with delivering food bags and newsletters.
- Maintain secure handling of all documentation.
- Keep all Society and Client information confidential.
- Always follow all Public Health Orders.
- Other related duties as assigned by the Health Manager or designate

### Credentials:

- Valid Driver License and clean drivers abstract.
- Criminal Record Check

We thank all applicants however only those selected for an interview will be contacted.

Please submit a cover letter and resume with work related references to:

**Tina Draney, Acting Health Manager**  
email [tina.draney@hhssbc.ca](mailto:tina.draney@hhssbc.ca)  
**Heskw'en'scutxe Health Services Society**  
3691 Deer Lane Box 188 Spences Bridge, BC V0K 2L0  
Telephone 250.458.2212 Fax 250.458.2213

**Closing Date: Position opened until filled.**