



**Scw'exmx Child and Family Services Society** (SCFSS) is a family-centered Delegated Aboriginal Agency, guided by nłeʔkepmx and syilx traditional knowledge and principles. SCFSS utilizes prevention and protection strategies with the collective goal to keep children with their families and communities. SCFSS recognizes historical challenges and is guided by traditional strength and wisdom to build family and community capacity in a monumental shift from protection to prevention.

# OCCUPATIONAL HEALTH AND SAFETY OFFICER

Status: Full-time | Permanent

Hours: 35 hours per week | Monday - Friday | 8:30 - 4:30

Closing: Open until filled

Compensation: Competitive salary commensurate with experience

Benefits: Comprehensive Benefit Package | Public Service Pension Plan

Location: Merritt, BC

## POSITION OVERVIEW

Reporting to the Operations Manager, the Occupational Health and Safety (OH&S) Officer oversees all aspects of workplace health and safety as an in-house expert and staff leader on health and safety matters. The OH&S Officer functions well within a team environment, while demonstrating a high degree of independence. The incumbent is responsible for the day-to-day assessment, planning, development, and implementation of SCFSS's occupational health and safety programs, including policies, procedures, and manuals.

## EDUCATION & EXPERIENCE

- ◆ Degree in in Occupational Health and Safety program or a related field (will consider equivalent combination of education and related experience)
- ◆ Minimum of two years of experience working as an active OH&S steward, labour relations officer, or safety professional
- ◆ Demonstrated knowledgeable of provincial health and safety legislation, WorkSafeBC regulations and best practices for OH&S in delegated agencies
- ◆ Experience in developing and conducting safety education and training programs

## CORE COMPETENCIES

- ◆ Able to work independently with minimal supervision
- ◆ Excellent communication and facilitation skills, including interpersonal, written, and presentation
- ◆ Proven organizational and project management skills
- ◆ Intermediate to advanced skills in Microsoft Office and other platforms for word processing, databases, reports, and spreadsheets
- ◆ Demonstrated ability to develop, implement and maintain Occupational Health and Safety procedures, manuals, and policies
- ◆ Knowledge of local, provincial and federal Health and Safety rules and regulations
- ◆ Ability to build effective professional relationships with SCFSS staff, leadership, Elders, and communities
- ◆ Applied knowledge of the unique and diverse traditional practices and teachings of nłeʔkepmx and syilx cultures and communities
- ◆ Knowledge and sensitivity to the historical and systemic impacts of intergenerational trauma on Indigenous families and communities from colonialism, residential school history, the sixties scoop, and association with the child welfare system

## HOW TO APPLY

Apply on our website: [www.scwexmx.com](http://www.scwexmx.com) > Get Involved > Apply Now

*Pursuant to Section 41 of the BC Human Rights Code, preference may be given to qualified applicants of Indigenous ancestry*